

**APPROVED MINUTES**  
**Genesee-Livingston-Steuben-Wyoming BOCES**

**May 18, 2022**

**Call to Order**

The regular meeting of the Genesee Valley BOCES was called to order on May 18, 2022, at 3:00 p.m. by Board President Norb Fuest, at the Batavia Campus, 8250 State Street Road, Batavia, New York.

**Roll Call**

**MEMBERS PRESENT:**

Robert DeBruycker

Ernest Haywood (arrived at 3:25 p.m.)

David DeLaVergne

Edward Levinstein

Edward Engel

Roger Kostecky

Norbert Fuest (via Zoom)

**MEMBERS EXCUSED:**

Christy Crandall-Bean

William Kane

Matthew Crane

J. David Woodruff

**OTHERS PRESENT:**

District Superintendent Kevin MacDonald, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

**Pledge of Allegiance**

**Mr. Fuest** led the Pledge of Allegiance.

**Agenda Adopted**

**Moved** by Mr. Kostecky, seconded by Mr. Levinstein, that the agenda be adopted with no changes.

Yes: 6

No: 0

**Carried Unanimously.**

**Program Report: Stephanie Burns**

Dr. Patrick Whipple, Director of Professional Learning introduced Stephanie Burns, Director of School Improvement. Stephanie reviewed the School Improvement Services currently offered to the districts:

- Embedded work at the districts
- NYSED Liaison
- Cohorts
- PLOs
- Technical Assistance
- Consultations

Stephanie also reviewed how her work aligns with the BOCES mission/core values, her continued professional growth and her relationships and collaborations with our districts.

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The Board thanked Stephanie for her hard work on behalf of the Genesee Valley BOCES.

**Executive Session**

**Moved** by Mr. Levinstein, seconded by Mr. DeBruycker, to enter into Executive Session at 3:15 p.m. to discuss the employment history of particular individuals.

Yes: 6                      No: 0

**Carried Unanimously.**

**Return to Public Session**

**Moved** by Mr. Haywood, seconded by Mr. Levinstein, to return to public session at 3:35 p.m.

Yes: 7                      No: 0

**Carried Unanimously.**

**Minutes of Previous Meeting Approved**

**Moved** by Mr. Kostecky, seconded by Mr. DeLaVergne, to approve the minutes of the April 13, 2022 Regular Board Meeting.

Yes: 7                      No: 0

**Carried Unanimously.**

**Treasurer's Report, Central Treasurers' Report and Budget Amendments Received**

**Moved** by Mr. Engel, seconded by Mr. Levinstein, to receive the Treasurer's and Central Treasurers' Reports for the month ending March 31 2022 and Budget Amendments for the period of April 1-30, 2022.

Yes: 7                      No: 0

**Carried Unanimously.**

**Treasurers' Reports and Budget Amendments as received are listed on Schedule VI. of the agenda and placed in the supplemental file.**

**District Superintendent's Report**

Mr. MacDonald shared the following information with the Board:

- The Genesee Valley BOCES budget and Board member vote was successful. All 22 districts approved our 2022-23 budget and Board members who were up for re-election.
- The school district budget vote was also a success with all 22 schools budgets being approved.
- Update on Attica CSD and Keshequa CSD Superintendent Searches.
- Update on Batavia house project.

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**Moved** by Mr. Levinstein, seconded by Mr. Engel, to approve the following three (3) Action Items, as recommended by the District Superintendent:

**Budget Vote Certified & Board Members Elected**

Certify the 2022 - 2023 Administrative Budget Vote of the component districts:

Budget Amount: **\$3,027,366** Voting results: Yes: 22 No: 0

**Further, the following were elected:**

Christy Crandall-Bean (incumbent) – 3 year term

Robert DeBruycker (incumbent) – 3 year term

Norbert Fuest (incumbent) – 3 year term

Roger Kostecky (incumbent) – 3 year term

**Designation of July 13, 2022 Re-Organizational-Regular Meeting Approved**

Designate Wednesday, July 13, 2022, as the Genesee, Livingston, Steuben, Wyoming BOCES Reorganization Meeting, 5:00 p.m., Conference Room E, 80 Munson Street, LeRoy, NY 14482 with Regular session to follow.

**NYSSBA Area 2 Director Approved**

**Approved** nomination of Rodney George of Avon, New York as NYSSBA Area 2 Director for a two-year term from January 1, 2023 to December 31, 2024.

Yes: 7

No: 0

**Carried Unanimously.** Three (3) Action Items as recommended by the District Superintendent.

**Administrative Reports**

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

**Board Forum**

Board Member Activity:

**Bob DeBruycker**

- Thanked Kevin for all of the work he does for Superintendent Searches.

**Dave DeLaVergne**

- Attended the NTHS Ceremony in Batavia and Mt. Morris.

**Ed Engel**

- Worked the Oakfield-Alabama budget vote.

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#### **Norb Fuest**

- Attended the Union/BOE dinner meeting.
- Attended the Wolcott J. Humphrey Symposium at GCC.
- Participated in the Attica CSD Superintendent Search.
- Attended the NTHS Ceremony in Batavia and Mt. Morris.
- Attended the Rural Schools Association Board meeting and Spring Conference.
- Attended the Genesee County BEA breakfast meeting.

#### **Ernie Haywood**

- Attended the Union/BOE dinner meeting.
- Attended the NTHS Ceremony in Batavia.
- Attended the Genesee County BEA breakfast meeting.

#### **Roger Kostecky**

- Attended the NTHS Ceremony in Batavia and Mt. Morris.
- Attended the Union/BOE dinner meeting.
- Attended the Genesee County BEA and Wyoming County BEC breakfast meetings.

#### **Ed Levinstein**

- Participated in the GVSBA Zoom workshop.
- Attended the Genesee County BEA breakfast meeting.

**Moved** by Mr. DeLaVergne, seconded by Mr. Levinstein, to approve the following two (2) Program and Instruction items as recommended by the District Superintendent:

#### **Field Trips Approved**

**Approved** the following field trips:

1. Professional evaluation and competition in the rabbit industry at the NYS Fairgrounds, Syracuse, NY on May 21-22, 2022. 5 students (TBD) and 1 chaperone (TBD). **Total Cost to Program: \$372.99.**
2. Camp Massawepie and Paul Smith's College in Tupper Lake, NY on May 18-20, 2022. 40 students (38 male/2 female) and 3 chaperone (2 male/1 female). **Total Cost: \$2,690.70.**
3. 2022 FBLA National Leadership Conference in Chicago, IL on June 28-July 3, 2022. 7 students (5 male/2 female) and 2 chaperone (1 male/1 female). **Total Cost: \$16,390.**
4. SkillsUSA National Conference and Competition in Atlanta, GA on June 17-25, 2022. 1 student (female) and 1 chaperone (female). **Total Cost To BOCES: \$3,380.**

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**Textbook Purchase Approved** **Approved** the purchase of the following textbooks as recommended by the District Superintendent:

1. CTE – Human Services: “Interpersonal Relationships” – First Edition by Leona Johnson, published by The Goodheart-Willcox Company.

Yes: 7                      No: 0

**Carried Unanimously.** Two (2) Program and Instruction Items.

**Moved** by Mr. Engel, seconded by Mr. Kostecky, to approve the following four (4) Personnel Items, as recommended by the District Superintendent:

**Instructional & Support  
Personnel Schedules  
Approved**

**Approved** the following personnel schedules:  
Schedule I.P.

- 1 - Resignations
- 2 - Retirements
- 3 - Probationary Appointments
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 4E - Temporary Appointments: Adult Ed. Certified
- 5 - Part-Time Appointments
- 7 - Leaves of Absence
- 8 - Change in Status

Schedule S.P.

- 1 - Resignations
- 3 - Provisional Appointments
- 4 - 12-Month Probationary Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 11 - Change of Status
- 13 - Part-Time Employees Not Reappointed
- 14 - Reappointment of Part-Time/Temporary Employees

**Personnel Schedules as approved are listed on Schedule XI.A. of the agenda and placed in the supplemental file.**

**Informational Items - Tenure** The Board reviewed Tenure Information (2) for subsequent action at the June 15, 2022 Board Meeting.

**2022-23 Benefits Packages for Confidential Group approved** **Approved,** 2022-23 benefits package the Confidential Group.

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**JUUL Agreement Approved**      **Approved** the JUUL agreement extending the Probationary Appointment of Health Occupation: Nurse’s Assisting (Tenure #076), Employee ID #07503, from August 8, 2022 to August 8, 2023.

Yes: 7                                      No: 0

**Carried Unanimously.** Four (4) Personnel Items.

**Moved** by Mr. Haywood, seconded by Mr. Levinstein, to approve the following five (5) Business and Finance Items, as recommended by the District Superintendent:

**Contracts & Agreements**      **Approved** contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.  
**Approved & Grants Accepted**

**Contracts and agreements as approved and grants as accepted are listed on Schedule XII.A. of the agenda and placed in the supplemental file.**

**Cooperative Bids Received:**      **Accepted** the lowest responsible Cooperative Bids received, meeting  
**Custodial Supplies** specifications, for Custodial Supplies:

<u>Vendor Name</u>	<u>Total Awarded</u>	<u>Catalog Discount</u>
Regional Distributors	\$ 5,330.94	30%
Green Facility Solution	\$ 2,132.58	1%
Gabriel First Corp	\$ 20,950.90	
Pioneer Mfg Co, Inc.	\$ 25,818.00	
W.B. Mason, Co, Inc.	\$ 14,408.60	
OAM Supply Company	\$ 4,542.12	
Hill & Markes, Inc.	\$ 15,140.98	10%
Hillyard, Inc	\$130,020.00	
Corr Distributor	\$ 39,664.54	
Central Poly-Bag Corp	\$ 49,662.00	
Pyramid School Products	\$ 14,927.13	
State Industrial	\$ 44,926.10	10%
Dobmeier Janitor Supply, Inc.	\$203,071.48	Diversey Chemical & Janitorial, 3M Disinfectants, SSS, Triple S products, Rubbermaid mops, brooms, brushes, receptacles, carts and odor control
		25%
HJS Supply Co, LLC	\$ 22,931.10	Chemicals: Simoniz, Betco, Chase Products, Equipment: Minuteman, Edic, Square Scrub, Tools: O Cedar, Ettore and Tolco 20%
<b>Total</b>	<b>\$593,526.47</b>	

**Cooperative Bids as received are listed on Schedule XII.B. of the agenda and are on file in the business office.**

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**Cooperative Bids Received: Medical Supplies**      **Accepted** the lowest responsible Cooperative Bids received, meeting specifications, for Medical Supplies:

<u>Vendor Name</u>	<u>Total Awarded</u>	<u>Catalog Discount</u>
School Health Corp	\$ 6,855.88	10%
School Nurse Supply Co	\$ 244.63	7%
Lerolav NE LLC	\$ 1,729.00	
Mercedes Medical, LLC	\$ 522.65	
Maxari	\$ 15,817.40	
Collins Sports Medicine	\$ 2,266.75	
Performance Health Supply	\$ 3,014.44	20% materials/supplies 15% equip/furniture 12% athletic tape 12% athletic trainer kits/bags 25% Medco owned brands
<b>Total:</b>	<b>\$ 30,450.75</b>	

**Cooperative Bids as received are listed on Schedule XII.B. of the agenda and are on file in the business office.**

**Cooperative Bids Received: Refuse Collection**      **Accepted** the lowest responsible Cooperative Bids received, meeting specifications, for the Refuse Collection:

Waste Management of NY - LLC	\$184,655.18
Modern Disposal Services, Inc.	\$ 32,935.28
Casella Waste Management of NY, Inc.	\$ 50,530.20
<b>Total</b>	<b>\$268,120.66</b>

**Cooperative Bids as received are listed on Schedule XII.B. of the agenda and are on file in the business office.**

**Internal Bids Received: Semi Tractor Lease**      **Accepted** response from Conway Beam Leasing to extend the lease of the current trucks we have. The lease amount per truck would be \$2,200/month and \$0.095/mile. The lease extension would be effective June 1, 2022 - September 2023.

**Internal Bid as received is listed on Schedule XII.C. of the agenda and is on file in the business office.**

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**2022-23 General Fund Original  
Appropriation Approved**

**Approved** the 2022-23 General Fund original appropriation of \$55,198,360. Approval of the General Fund appropriation authorizes salary funding for those employees not represented by negotiated contracts (Administrators/Coordinators/Specialists/Program Assistants and Confidential Employees).

**Obsolete Computers and  
Equipment Approved for Disposal**

Designated list of unrepairable or unusable computers and equipment as obsolete from Instructional Technology and recycle according to current laws and regulations.

**List of computers and equipment designated obsolete is listed on Schedule XILE. of the agenda and placed in the supplemental agenda file.**

Yes: 7

No: 0

**Carried Unanimously.** Five (5) Business and Finance Items.

**Thank You**

The Board thanked Executive Principal Poray for hosting the meeting and arranging the program tours led by NTHS students and Chef Burgio, her assistant Ms. Kaus and the Culinary Arts students for the delicious dinner they provided.

**Adjournment**

**Moved** by Mr. Haywood, seconded by Mr. Levinstein, to adjourn the meeting at 4:50 p.m.

Yes: 7

No: 0

**Carried Unanimously.**

Respectfully Submitted,

Jennifer Lewis, Board Clerk